

METHOD OF PAYMENT

Advance Payment Deadline Date: 07/05/18



The Power People

ELECTRICAL EXHIBITION SERVICES
 300 East Green Street, Pasadena, CA 91101
 Phone: (626) 844-0785 Fax: (626) 628-0303
 Anaheim@edlen.com

EXHIBITOR:		BTH #	
EVENT:	LA'S Largest Mixer 2018		
FACILITY:	Pasadena Convention Center		
DATES:	July 26, 2018	EVENT # 078014LA	

FINANCIALLY RESPONSIBLE COMPANY

COMPANY NAME:		PHONE:	
ADDRESS:		FAX:	
CITY:	ST:	ZIP:	
COUNTRY:	CELL #:		
EMAIL:			

METHOD OF PAYMENT

All transactions require a credit card on file with proper authorization. In addition to checks, Edlen also accepts American Express, Mastercard, Visa, Discover, ACH and Wire Transfers. Indicate form of payment below.

<input type="checkbox"/> ACH ELECTRONIC PAYMENT TRANSFER Wells Fargo ABA# 121000248 Acct: 4122636046 3800 Howard Hughes Parkway, Las Vegas, NV 89169 Phone: 800.289.3557 Please note the financial institution MUST be based in the US. In order to avoid a transfer fee, you must notify the financial institution that you wish to make an ACH electronic payment transfer.	<input type="checkbox"/> BANK WIRE TRANSFER INFORMATION * Bank transfer to Wells Fargo Wire Transfer: ABA#: 121000248 Acct: 4122636046 International Wire Transfer: Swift Code: WFBUS6S Acct: 4122636046 * \$50 processing fee MUST be included with transfer.
<input type="checkbox"/> CREDIT CARD For your convenience, we will use this authorization to charge any remaining balances on your account prior to event closing. A copy of final charges will be sent to the email address provided in the payment information section. <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> AMEX <input type="checkbox"/> DISCOVER	<input type="checkbox"/> COMPANY CHECK Make check payable to: Edlen Electrical. All foreign checks must be drawn on U.S. Banks only. Check must be received before the deadline date and you must include a credit card as a guarantee. Please reference the Event # listed above on your remittance.

CHECK AND CREDIT CARD INFORMATION

COMPANY NAME:			
CHECK #:			
CREDIT CARD NUMBER:			EXP DATE:
CARD HOLDER SIGN:	PRINT NAME:		
EMAIL:	THIRD PARTY PAYMENT? YES or NO		

CREDIT CARD ADDRESS INFORMATION IF DIFFERENT THAN INFORMATION ABOVE

ADDRESS:	CITY:	ST:	ZIP:
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SERVICE TOTALS	
1. BANK WIRE TRANSFER PROCESSING FEE	
2. ELECTRICAL ORDER	
3. ESTIMATED LABOR	
4. LIGHTING ORDER	
5. PLUMBING ORDER	
TOTAL DUE	

AUTHORIZATION
AUTHORIZED SIGNATURE ABOVE
PRINT NAME ABOVE TODAY'S DATE ABOVE

By signing and placing this order, I accept all payment policies and the terms and conditions outlined on all completed service order forms.

ELECTRICAL ORDER



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FOR YOUR CONVENIENCE PLACE YOUR ORDER ONLINE AT WWW.EDLEN.COM

ORDER INSTRUCTIONS	ELECTRICAL OUTLETS Approximately 120V/208V A.C. 60 Cycle - Prices are for Entire Event				
<p>INLINE AND PENINSULA DELIVERY</p> <p>The cost of 120-Volt outlets includes delivery to one location at the rear of inline or peninsula booths. If you require the outlet(s) to be distributed to any other location(s), material and labor charges apply. There is a minimum charge of (1) hour for installation and (1/2) hour for removal. Complete and return the Electrical Distribution Form along with a floor plan layout of your booth space indicating outlet location(s).</p>	QTY	QTY	ADVANCE	REGULAR	TOTAL
	Show	24hrs/day	PAYMENT	PAYMENT	COST
	Hours	Double rate	PRICE	PRICE	PRICE
<p>ISLAND BOOTH DELIVERY ONE LOCATION</p> <p>Island booths that only need power delivered to one location incur (1) hour labor charge for installation & removal. Return a floor plan layout of your booth space indicating the outlet location with measurements and orientation.</p>	120 VOLT				
<p>ISLAND BOOTH DELIVERY MULTIPLE LOCATIONS</p> <p>Island booths that require power to be delivered to multiple locations within their booth space incur a minimum (1) hour labor charge for installation. The removal of this work will be charged a minimum (1/2) hour or (1/2) the total time of installation. Material charges will apply. Return a floor plan layout of your booth space indicating a main distribution point and all outlet locations with measurements and orientation. If a main distribution point is not provided, Edlen will deliver to the most convenient location.</p>	500 WATTS (5 AMPS)		97.00	145.00	
<p>24 HOUR SERVICES</p> <p>Electricity will be turned on within 30 minutes of show opening and off within 30 minutes of show closing, show days only. If you require power at any other time order 24 hour power at double the outlet rate.</p>	1000 WATTS (10 AMPS)		171.00	257.00	
<p>CANCELLATIONS</p> <p>Credits will not be issued for services delivered and not used. See #13, 19 & 20 on back of form for additional details.</p>	1500 WATTS (15 AMPS)		201.00	302.00	
<p>TERMS & CONDITIONS</p> <p>I agree in placing this order that I have accepted Edlen's payment policy and the terms and conditions of the contract.</p>	2000 WATTS (20 AMPS)		232.00	348.00	
	MISC. REQUIREMENTS				
	Please call for information on any services you require that are not listed here.				
	120V RENTAL MATERIAL (Must Pick up Items at Onsite Exhibitor Service Center)				
	15' EXTENSION CORD		26.00	26.00	
	POWER STRIP		26.00	26.00	
	TRANSFER TOTAL TO BOX #2 ON METHOD OF PAYMENT FORM		TOTAL		
	PRINT NAME:				
	EMAIL:			PHONE:	